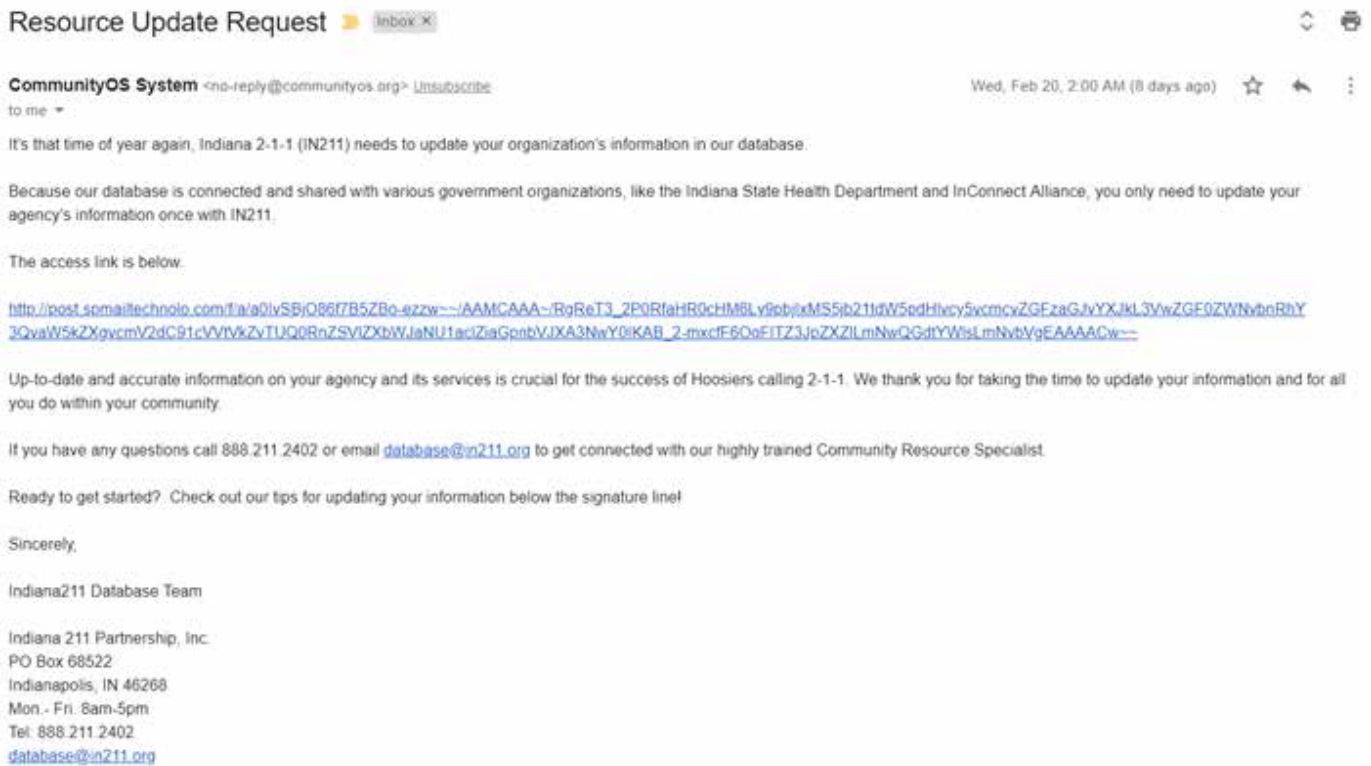


Annual Resource Update Request



In 2018 Indiana 211 transitioned to the system, CommunityOS2. The new platform allows us to centralize Indiana resources into one database that can be accessed by 2-1-1, InConnect Alliance, Indiana State Department of Health as well as other local partners. Inclusion in the database is free, we only ask that you confirm the information we have listed through our annual update request.

Annually IN211 will send you an email request to update your information. See example below;



Click on the link within your email to access your dashboard. The dashboard will show you all agencies, sites, and services that you are listed as the update contact on. From the dashboard, right click on the agency, site, or service you are ready to review and select “open in a new tab.”

Update Contact Dashboard

You are listed as an Update Contact on these resources.

Name	Revision Submitted	Next Update
Agency		
Indiana 2-1-1	Yes	02/20/2019
Site		
Indiana 2-1-1	Yes	02/20/2019
Agency		
Tips	Yes	02/20/2019
Site		
Tips for Community Navigators	No	02/20/2019
Service		
211 Emergency/Disaster Protocol	No	02/20/2019

In a new tab the profile will appear. Enter and edit the information necessary and click “Submit Revision” in the upper right. No changes necessary? Click “Nothing to Update.”

Once you have clicked “Nothing to Update” or “Submit Revision” you’ll receive a confirmation from CommunityOS2.

Revision Submission Accepted
 Thank you for submitting your revisions. Your revisions will be reviewed and processed in a timely manner.
 If you have questions or concerns please contact the [system administrator](#).

Now, head back to your Update Contact Dashboard for any additional agency, site, or services that need to be updated. *Note* Once you submit your revision the resource will be removed from your dashboard.

Update Contact Dashboard
 You are listed as an Update Contact on these resources.

Name	Revision Submitted	Next Update
Agency		
Indiana 9-1-1	Yes	04/30/2019
Site		
Indiana 9-1-1	Yes	03/20/2019
Agency		
Tips	Yes	03/06/2019
Site		
Tips For Community Navigators	No	02/02/2019
Service		
2019 Emergency/Disaster Protocol	No	02/02/2019

IN211 will continue to send you emails on a weekly basis until the resource information has been updated. If you would prefer to update this information over the phone, reach out to our Resource Specialists at 888-211-2402, Monday through Friday 8am – 5pm.